



Zeta Compliance Group plc

24 May 2021

To Shareholders

Dear Shareholder

INVITATION TO THE ANNUAL GENERAL MEETING

Due to COVID-19 restrictions, the Annual General Meeting of Zeta Compliance Group plc will this year be held online via Zoom, on Tuesday, 22nd June 2021 from 2pm. Zeta Compliance Group plc (the "Company") shareholders are hereby invited to the Annual General Meeting.

With this letter, I enclose an agenda for the day, official notice of the AGM, a form of proxy for use if you are unable to attend and a copy of our annual accounts and minutes from the 2020 AGM. All the papers can also be found on our website www.zetaservices.co.uk

Guidance for those attending the AGM

Shareholders wishing to attend the AGM must register in advance by completing the enclosed reply slip which must be returned by 22nd June 2021 by email or post.

After registering, you will receive a confirmation email containing information about joining the zoom meeting

Personal information provided to the Company will only be used for the purposes of the AGM and registration at the meeting.

Graham Brown can be contacted in relation to any enquiries regarding the AGM:

- By e-mail, to graham.brown@zetaservices.co.uk
- By phone, on 01869 326008, ask for Graham Brown
- By letter, addressed to Graham Brown, Company Secretary, Zeta Compliance Group plc, Avonbury Business Park, Howes Lane, Bicester, OX26 2UB.

Use of a proxy

Shareholders are entitled to participate and make use of their rights as shareholders at the Annual General Meeting by proxy.

This should only be done on the enclosed form of proxy.

Originals of letters of proxy should be sent to The Company Secretary to reach the company by no later than 9am on Tuesday, 22nd June 2021.

Cont.....



Zeta Compliance Group plc

AGM 2020 - Share Holders

-2-

Additional Information

The total number of shares and votes in the Company was 9,431,229 as of the date of this invitation, 25 May 2021.

GRAHAM BROWN
Company Secretary

Enc. Notice of AGM
Form of Proxy
Agenda
Minutes of Last AGM
Annual Accounts – Zeta Compliance Group plc